

# WEDDING RESERVATION APPLICATION FORM

University Park United Methodist Church  
4024 Caruth Blvd. at Preston Road  
Dallas, Texas 75225  
214-368-1435 / website: www.upumc.org  
Wynn Moore / email: wmoore@upumc.org  
Kathy Champion / email: championkk@sbcglobal.net

*At the University Park United Methodist Church we understand weddings to be a sacred service of worship, in which the Pastors of our congregation have the privilege of sharing in your most special day. Please help us prepare for your wedding by completely filling out the following reservation application. Applicants who have not been members of this congregation for at least one (1) year are not eligible to book their wedding outside of nine (9) months. Thank you for taking time to complete this application. We would love the opportunity to establish a long-term relationship in ministry with you!*

Original Date of Request: \_\_\_\_\_  
Date officially entered on Church Calendar: \_\_\_\_\_

**BRIDE:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Fax: \_\_\_\_\_

**GROOM:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Member of UPUMC?     Bride     Groom     Parents     Grandparents

## DATES & PERSONNEL:

Wedding Date: \_\_\_\_\_ Wedding Time: \_\_\_\_\_  
Rehearsal Date: \_\_\_\_\_ Rehearsal Time: \_\_\_\_\_  
Reception Location: \_\_\_\_\_  
Pastor Requested: \_\_\_\_\_ Approved: \_\_\_\_\_  
Wedding Director: \_\_\_\_\_  
Organist: \_\_\_\_\_

## FEES:

Deposit Received:	\$ _____	Date Paid: _____
Balance Due:	\$ _____	Date Paid: _____
Reception:	\$ _____	Date Paid: _____
Wedding Bulletins	\$ _____	Date Paid: _____
(optional)		

Credit Card Authorization: \$ \_\_\_\_\_ Signature: \_\_\_\_\_  
 Visa     Master Card    Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_  
 On line Credit Card Payment \_\_\_\_\_

Wedding Booklet Given: \_\_\_\_\_ Notarization Received: \_\_\_\_\_

*Please complete the information on the back side!*

Please share with us why you wish to select University Park United Methodist Church as the place for your wedding?

Where is your current church membership / affiliation?

If you do not have a current church affiliation, where has been your most recent church affiliation?

Have you visited our Sunday service of worship? \_\_\_\_\_  
When? \_\_\_\_\_

How might our church minister to you and/or your family?